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# Best Western Plus Hovell Tree Inn

## ALBURY

# Conference & Function Packages

614 Hovell Street, Albury  
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# Function Spaces



**Ascot Room**



**Kirkham Room**



**Outdoor Al Fresco**



# Conference Packages

## FULL DAY DELEGATE PACKAGE

\$69 PER PERSON

\*\*Minimum 15 people

### Inclusions

- Room hire - all day use
- Projector, screen, microphone, presenter table registration desk, white board, one flip chart and lectern
- Notebook, pens and mints
- Tea and Coffee station
- morning tea (2 items)
- afternoon tea (2 items)
- Lunch - sandwiches / wraps, toasted paninis and salads (2)
- Soft drink included with lunch

## HALF DAY DELEGATE PACKAGE

\$59 PER PERSON

\*\*Minimum 15 people

### inclusions

- Room hire - half day, maximum 5 hours hire
- Projector, screen, microphone, presenter table registration desk, white board, one flip chart and lectern
- Notebook, pens and mints
- Tea and Coffee station
- morning tea (2 items ) OR afternoon tea (2 items)
- Lunch - sandwiches / wraps, toasted paninis and salads (2)
- Soft drink included with lunch



# Build your Own Conference

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## ROOM HIRE ONLY

Ascot Room Hire - from \$350 per day

Kirkham Room Hire - from \$450 per day

- Room Hire includes projector, screen, microphone, presenter + registration desk and white board

## + ADD ONS (minimum 15 people)

Tea and Coffee Station - \$9 pp

Morning Tea (2 item) - \$12 pp

Afternoon Tea (2 item) - \$12 pp

Sandwiches and toasted paninis - \$20 pp

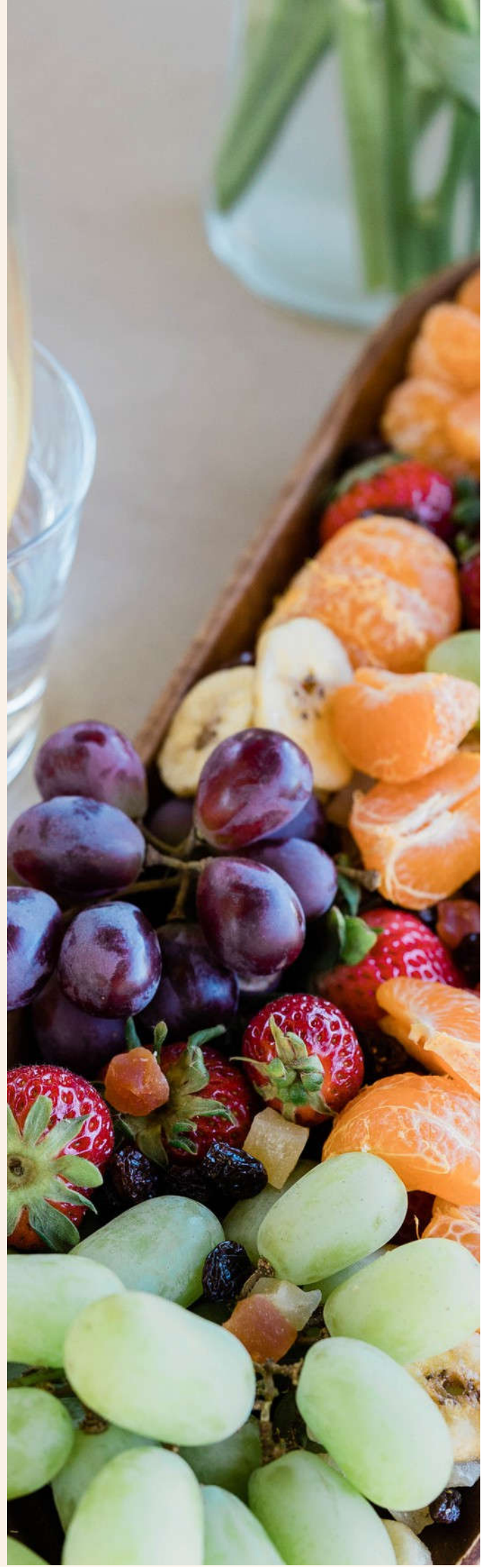
Seasonal Fruit Platter (for 10 people) - \$70 each

Notebook, pens and mints - \$4 pp

## AV Equipment Hire

Additional microphone - \$100 each

Flipchart Papers - \$50 each





# Events Packages

Available for 25 Guests or More

Ascot Room Hire	\$350
Kirkham Room Hire	\$450

## Inclusions:

- Projector, screen, microphone and lectern
- Discounted accommodation

## Catering:

### Canapes

Two Hour - \$40 per person  
4 Standard and 1 Deluxe (10 pieces per person)

Three Hour - \$50 per person  
6 Standard and 2 Deluxe (14 pieces per person)

### Plated Dining

Two Course - \$75 per adult  
Main and Dessert

Three Course - \$85 per adult  
Entrée, Main and Dessert

### Buffet Dining

Includes Tea and Coffee  
Option 1 - \$75 per adult, \$45 per child  
Choice of Two Sides, Three Mains and Two Desserts  
Options 2 - \$85 per adult, \$55 per child  
Choice of Three Sides, 4 Mains and Two Desserts

